

Payoff Request- Portnoff Law Associates, Ltd.

P.O. Box 390	Phone: (484) 690-9312
Norristown, PA 19404	Fax: (484) 690-9305
Email: payoffs@portnoffonline.com	Date: _____

Instructions:

1. Complete this form
2. Please e/mail to payoffs@portnoffonline.com or fax to (484) 690-9305
3. If payment is applicable please mail this form with your payment to the P.O. Box below

* = Required Field

This form may be photocopied, no cover sheet is necessary

YOUR INFORMATION

*Your Name:					
*Company Name:					
*Address:					
*City:		State:		Zip Code:	
*Phone:		*Fax:			
E-mail Address:					

SETTLEMENT INFORMATION

*Owner(s) Name(s):					
*Property Address:					
*City:		State:		Zip Code:	
Settlement Date:		Your File No.:			
*Property ID / Parcel No.:					
Tax Account No. (if applicable):					

TURNAROUND TIME IS NORMALLY 3 TO 5 BUSINESS DAYS.

TYPE OF PAYOFF REQUEST: PORTNOFF LAW ASSOCIATES, LTD.

Company Name:		Date:	
Phone:			
Property ID / Parcel Number:			
<input type="checkbox"/> Non-guaranteed payoff – No Charge (Valid for 5 business days)			
<input type="checkbox"/> Guaranteed payoff - \$25.00 (Valid for 30 days)	Check Number:		
** If you have any questions, please contact our office:			
Please make check payable and mail to:			
PORTNOFF LAW ASSOCIATES, LTD. P.O. Box 390 Norristown, PA 19404			
Phone: (484) 690-9312	Fax: (484) 690-9305	E-mail: payoffs@portnoffonline.com	